

## Child Assessment for Adoption Placement

The Child Protection Worker must complete a Child Assessment for Adoption Placement within 60 days of obtaining the Permanent Custody Order.

### REFERENCE

*Adoption Act, sections 56 & 57  
Adoption Regulations 49 & 50*

### PURPOSE

- To assess the best interests in of a child in a timely manner when developing permanency or transition plans for the child.
- To enable the Director of Adoptions to match the child with suitable adoptive parents.

### PROCEDURES

1. Consult with the birth parent(s), extended family, foster parent(s) or others who know the child, to develop an understanding of the child's family history and his or her current and future needs.
2. Provide the birth parent(s) with the *Adoption Information for Birth Parents form*.
3. Review the child's case file.
4. Complete the child adoption placement package:
  - *Child Assessment for Adoption Placement form*
  - *Needs Assessment for a Child or Youth in Care Checklist form*
  - *Rationale for Subsidy Based on Needs form*
  - *Birth Family Medical and Social History form*
  - *Approval of Director of Child and Family Services form*
  - *Profile of Child Available for Adoption form*
  - *Adoption Placement Plan form*
5. Gather the following to complete the child adoption placement package:
  - A completed *Medical Examination form*;

- Dental Examinations;
- Optical records, if appropriate;
- Other medical or psychological reports, if appropriate; and
- Immunization records.

6. Forward the completed child adoption placement package to the Supervisor for review and signature.

7. Place a copy of the entire child adoption placement package on the child or youth's file and forward the original package to the Adoptions Practice Specialist/Registrar at the Department of Health and Social Services.

**Note:**

The Medical Examination report does not need to be updated if one is available that is no more than 90 days old at the time the Child Assessment for Adoption Placement form is completed.

If there are diagnosed medical difficulties such as mental illness or genetic risks in the child or youth's familial background, include records detailing the history from the birth parent(s) or from the child or youth's medical practitioner and a written report about the implications of any medical or genetic risk factors from the child or youth's physician or paediatrician. Include any additional assessments the medical practitioner believes are necessary.

**FORMS**

- Adoption Information for Birth Parent's
- Child Assessment for Adoption Placement
- Needs Assessment for a Child or Youth in Care Checklist
- Rationale for Subsidy Based on Needs
- Birth Family Medical and Social History
- Approval of Director of Child and Family Services
- Profile of a Child Available for Adoption
- Adoption Placement Plan
- Child's Medical Examination

**TOOLS**

- Child Assessment for Adoption Placement Completion Guide
- Genogram Code Key
- Needs Assessment for a Child or Youth in Care Guidelines
- Needs Assessment for a Child or Youth in Care Scoring Chart

- Needs Assessment Related Terms
- Birth Family Medical and Social History Guide