

## Conducting an Investigation

The Child Protection Worker shall see and interview the child of concern and all other children who live in the home during the investigation, to determine whether that child and other children are in need of protection.

### REFERENCE

*NWT Child and Family Services Act, sections 7(2)(3), 9(1), 74*

### PURPOSE

- To ensure the child's immediate safety and evaluate the potential for further risk.

### PROCEDURE

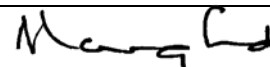
1. Conduct the investigation as laid out in the *Interviewing and Completing an Investigation tool* including:
  - See and interview the child of concern and all other children who live in the home (eyes on interaction with very young infants and children without adequate language skills);
  - Interview caregiver(s)/ guardian(s)/parent(s);
  - Interview the alleged offender(s) in conjunction with the RCMP where they are involved;
  - Interview other people who may have information relevant to the investigation;
  - Reviewing relevant past records and files;
  - Making arrangements to have the child examined by a medical professional when there are reasonable grounds to believe a child has been physically abused, sexually abused or seriously neglected; and
  - Consulting with the RCMP regarding a joint investigation.
2. Complete the *Child Protection Worker Safety Assessment form* and utilize the *Child Protection Worker Site Visit Sign In/Out* and *Safety Incident Report forms* when deemed necessary.

### FORMS

- Suspected Abuse/Neglect Medical Examination

Effective Date:  
April 1, 2015

Director of Child and Family Services



- Child Protection Worker Site Visit Sign In/Out
- Child Protection Worker Safety Incident Report
- Child Protection Worker Safety Assessment

**TOOLS**

- Interviewing and Completing an Investigation
- Child Protection Worker's Safety Guide

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