

Disclosure of Personal Information for Integrated Care

The Child Protection Worker may disclose personal information about a child receiving services under the *Child and Family Services Act* for the purpose of providing integrated care with other service providers.

REFERENCE

NWT Child and Family Services Act, section 71(2)

PURPOSE

- To ensure information is kept confidential while carrying out the duties of the *Child and Family Services Act*.
- To allow the release of personal information about a child to the members of an integrated care team.

PROCEDURE

1. Consult with the Supervisor to determine what personal information needs to be shared with an integrated care team, why it needs to be shared, and when it needs to be shared.
2. Document in a *Case Note form* the purpose and reasons for sharing personal information about the child and place it on the child's file.

Note:

Personal information about the child's parent(s) and/or other family members may not be disclosed under this Standard.

FORMS

- Case Note

TOOLS

- None

Effective Date:
April 1, 2015

Director of Child and Family Services

