

## Establishing a Plan of Care Committee

The Child Protection Worker shall endeavour to establish a Plan of Care Committee as soon as practicable, but no later than 23 days after finding a child is in need of protection and where the matter can be resolved without attending court.

### REFERENCE

*NWT Child and Family Services Act section 10(1)(c)*

### PURPOSE

- To establish a Plan of Care Committee in order to provide opportunity for the Child Protection Worker, the family, child, extended family and other community members to be involved in the process of resolving protection concerns and encourage people to work together in the best interests of the child.

### PROCEDURE

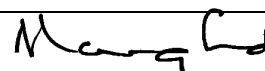
1. Identify core members of the Plan of Care Committee.
2. Elect a Chairperson of the Plan of Care Committee from the list of core members.
3. Provide the core members with the *Notice of First Meeting of Plan of Care Committee form* and place a copy of notice on the child's file.
4. Record attempts to establish a Plan of Care Committee, including challenges and ensure all documentation is placed on the child's file.
5. Proceed to court if a Plan of Care Committee has not been established within 23 days of the initial report of child protection concern(s) or the date of the apprehension.

### FORMS

- Notice of First Meeting of Plan of Care Committee

Effective Date:  
April 1, 2015

Director Child and Family Services



**TOOLS**

- Guidelines for a Plan of Care Committee

Effective Date:  
April 1, 2015

Director Child and Family Services

*Margie*