

## Interprovincial Information Requests

The Child Protection Worker will request prior child protection history from another Province or Territory in compliance with the *Child and Family Services Act* and the *Provincial/Territorial Protocol on Children, Youth and Families Moving Between Provinces and Territories, April 1, 2016*.

### REFERENCE

- *Child and Family Services Act* Section 74
- *Provincial/Territorial Protocol on Children, Youth and Families Moving Between Provinces and Territories, April 1, 2016*, Section 3.1

### PURPOSE

- To provide CPW's with relevant child protection history to assist in the case planning with the child and family;
- To ensure foster parents do not have a child protection history of concern from other provinces/territories;
- To ensure personal information is shared with required consent.

### PROCEDURE

1. All requests for prior child protection information directed to or from another province or territory must be sent to the Interprovincial Coordinator at the Department. The Records Management Coordinator at the Department will process the requests/results upon receipt from the Interprovincial Coordinator.
2. If a Child Protection Worker is working with a family with an active child protection status (i.e. investigation, child protection order) and they have lived in another province or territory, forward details of the nature of the concern, the children's and parent's names, birth dates, previous addresses or other information known to the Interprovincial Coordinator. *With an active child protection status, the CPW does not need the legal guardian's consent to request child protection history.*
3. If the request for information is for the purposes of fostering and where the applicants have resided in another province or territory, the applicants must complete a signed *Consent for Release/Receipt of Information* form which is then sent to the Interprovincial Coordinator at the Department.
4. The CPW will receive a response from the Director within 60 days.

### FORMS

- *Consent for Release/Receipt of Information*

### TOOLS

- *Provincial/Territorial Protocol on Children, Youth and Families Moving Between*

*Provinces and Territories, April 1, 2016*

Effective Date: April 1, 2016

Director of Child and Family Services

