

Membership of a Plan of Care Committee

The Child Protection Worker must ensure the Plan of Care Committee includes at least one (1) parent and/or guardian, the child 12 years of age or older, a member of an existing community Child and Family Services Committee and a Child Protection Worker.

REFERENCE

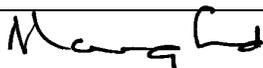
NWT Child and Family Services Act section 15(2)(3)(3.1), 17(1)

PURPOSE

- To identify the members of a Plan of Care.

PROCEDURE

1. Consult with the Supervisor to confirm the current Child Protection Worker is the most appropriate Child Protection Worker to serve on the Plan of care Committee for a particular case.
2. Identify core members and establish a Plan of Care Committee. In order for a meeting of the Plan of Care Committee to be valid, the parent(s) and/or guardian(s), Child Protection Worker and a Child and Family Services Committee member, if one exists in the community, must be present either in person or by telephone.
3. Conduct a Child Protection Background Check, Criminal Records Check and Vulnerable Sector Check on all members of the Plan of Care Committee.
4. Inform the Supervisor of any concerns found during the "Checks" that may impact a member's participation on the Plan of Care Committee.
5. Inform the Chairperson of the Plan of Care Committee if a committee member or suggested member is found to be ineligible.
6. Provide written notice to the Chairperson of the Plan of Care Committee if the Child Protection Worker is unable to continue sitting on the Committee, and provide the Chairperson with a name of a replacement Child Protection Worker.
7. Explain confidentiality issues to the members at the first meeting of the Plan of Care Committee as outlined in the *Confidentiality and Disclosure form*.

Effective Date: April 1, 2015	Director of Child and Family Services	
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FORMS

- Child Protection Background Check
- Criminal Records Check
- Vulnerable Sector Check
- Confidentiality and Disclosure

TOOLS

- None

Effective Date:
April 1, 2015

Director of Child and Family Services

