

## Plan of Care Agreement

The Child Protection Worker must ensure that the Plan of Care Agreement is written and signed by a majority of members of the Plan of Care Committee, including the parent(s), guardian(s) and Child Protection Worker, no later than 23 days after receiving the child protection report or the date that the child was apprehended, whichever is later.

### REFERENCE

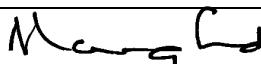
*NWT Child and Family Services Act section 19*

### PURPOSE

- To develop and implement the Plan of Care Agreement for a child that is in the best interests of the child.
- To encourage community involvement in developing the plan of care for a child
- To provide an alternative to the court process.

### PROCEDURE

1. Review what is included in the *Plan of Care Agreement and Case Plan* form as outlined in the *Items that May be Included in a Plan of Care Agreement Checklist form*.
2. Explain the timelines for the Plan of Care Agreement as outlined in the *Timelines of the Plan of Care Agreement form*.
3. Provide a list of community resources to Committee members.
4. Follow approval process developed by the health and social services authority to access resources.
5. Develop the Plan of Care Agreement and Case Plan with the Committee.
6. Describe responsibilities of each member in carrying out the Plan of Care Agreement.
7. Review the procedures for extending and modifying the Plan of Care Agreement as outlined in the *Extension of Plan of Care Agreement and Modification of Plan of*

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*Care Agreement forms.*

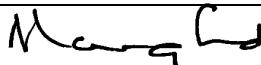
8. Consult with Supervisor before signing the *Plan of Care Agreement and Case Plan form*.
9. Follow through on any parts of the plan for which the Child Protection Worker is responsible.
10. Request reviews of the Plan of Care Agreement at any time by providing ten (10) days written notice to other Committee members and completing the *Notice Request for Review of Plan of Care Agreement form*.
11. Request termination of the Plan of Care Agreement by providing ten (10) days written notice to the parent(s) and/or guardian(s) and completing the *Written Notice of Termination of Plan of Care Agreement form*.
12. Monitor implementation of the Plan of Care Agreement.
13. Review the Plan of Care Agreement every three (3) months or as outlined in the Agreement.

**FORMS**

- Items that May be Included in a Plan of Care Agreement
- Timelines of the Plan of Care Agreement
- Plan of Care Agreement and Case Plan
- Extension of Plan of Care Agreement
- Modification of Plan of Care Agreement
- Notice Request for Review of Plan of Care Agreement
- Written Notice of Termination of Plan of Care Agreement
- Case Review

**TOOLS**

- None

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