

## Preparing for Adoption Placement

The Child Protection Worker must complete the Adoption Placement Plan form in consultation with the Adoption Worker and the child or youth, if appropriate, once the Adoptions Practice Specialist/Registrar advises that the child or youth have been matched with a prospective adoptive family, and the family has accepted the child or youth.

### REFERENCE

*Department of Health and Social Services policy*

### PURPOSE

- To ensure there is a documented and well thought out plan for placing the child or youth in an adoptive home increasing the likelihood of a successful adoption placement.

### PROCEDURES

1. Develop the *Adoption Placement Plan form* in consultation with the Adoption Worker and the child or youth, if appropriate.
2. Include a proposed schedule of activities to facilitate the adoption process in the *Adoption Placement Plan form*.
3. Provide a copy of the *Adoption Placement Plan form* to the birth family, if appropriate, adoptive family, the child 12 years of age and older and to the Adoption Worker.
4. Place a copy of the *Adoption Placement Plan form* on the child's file.
5. Ensure the Adoption Worker receives a copy of the final Adoption Placement Plan form.

**FORMS**

- Adoption Placement Plan

**TOOLS**

- Preparing the Child for Adoption Placement
- Adoption of First Nation and Inuit Children
- Post Adoption Services