

## Referrals Under the Youth Criminal Justice Act

The Child Protection Worker shall forward a referral from a Youth Justice Court to the Director of Child and Family Services within 24 hours of receipt.

### REFERENCE

*NWT Child and Family Services Act, section 5, 6, 7(3)*  
*Youth Criminal Justice Act, section 35*

### PURPOSE

- To ensure the Director of Child and Family Services is informed of referrals from the Youth Justice Court.

### PROCEDURE

1. Obtain a copy of the Order from the Clerk referring the youth for assessment of need of child and family services.
2. Fax or scan the Order to the Director of Child and Family Services within 24 hours of receiving it and confirm receipt of the fax or scan.
3. Complete the *Screening Report* form and process the investigation as any other referral.

Note: Youth aged 16-18 may receive services through a Support Services Agreement, however, cannot be found "in need of protection."

### FORMS

- Screening Report

### TOOLS

- None

Effective Date:  
April 1, 2015

Director of Child and Family Services

