



## NWT Biolytical Inti HIV/Syphilis Multiplex Point-of-Care Test (POCT) Reporting Form

ALL Syphilis/HIV POCTs administered in NWT must be reported to OCPHO using this form within 24 hours of POCT administration

Patient Information	
Last Name:	First Name:
HCN:	No HCN available <input type="checkbox"/>
Date of Birth (mm/dd/yyyy):	
Contact Information:	
Testing Information	
Test Collection Community:	Test Administrator Name:
Test Site: <input type="checkbox"/> Public Health Clinic <input type="checkbox"/> Health Centre/Primary Care Clinic <input type="checkbox"/> Hospital <input type="checkbox"/> Outreach Location <input type="checkbox"/> Correctional Facility <input type="checkbox"/> Other Setting	Test Site Details:
<input type="checkbox"/> Prior syphilis/HIV status known (verified by patient or medical record)	
POCT Lot Number:	Date POCT performed:
Syphilis Result: <input type="checkbox"/> Positive <input type="checkbox"/> Negative <input type="checkbox"/> Indeterminate <input type="checkbox"/> Test Wasted	
HIV Result: <input type="checkbox"/> Positive <input type="checkbox"/> Negative <input type="checkbox"/> Indeterminate <input type="checkbox"/> Test Wasted	
Serology Information	
Confirmatory Syphilis Serology Collected? <input type="checkbox"/> Yes <input type="checkbox"/> No	If NO, reason: <input type="checkbox"/> Serology lab requisition provided <input type="checkbox"/> Patient declined
Date Syphilis Serology Collected:	
Confirmatory HIV Serology Collected? <input type="checkbox"/> Yes <input type="checkbox"/> No	If NO, reason: <input type="checkbox"/> Serology lab requisition provided <input type="checkbox"/> Patient declined
Date HIV Serology Collected:	

Please send completed forms within 24 hours to the Office of the Chief Public Health Officer electronically by secure file transfer: Click "Submit to OCPHO" button below

OR

Send by secure file transfer to [CDCU@gov.nt.ca](mailto:CDCU@gov.nt.ca)





## How to submit the NWT Biolytical Inti HIV/Syphilis Multiplex Point-of-Care Test (POCT) Reporting Form to OCPHO:

1. Save completed report form(s) in desired location on computer. Note that you may send more than one report form at once if desired.
2. Once report form(s) is completed, click **Open Dropbox** at bottom of form to open OCPHO Outbreak secure file transfer drop box window in default browser.
3. In Outbreak Filedrop window, fill in the following fields:
  - **From:** the submitting person's email address
  - **Subject:** brief email subject line re: POCT report form
  - **Message:** brief message if desired
4. Attached saved report form(s) from step 1 by dragging and dropping file into *Drop Files Here* grey box, OR by clicking the *Add Files...* button to attach file(s).

Outbreak Filedrop

From

Subject

Message

**Drop Files Here**

**+ Add Files...**

**Send**

**Limitations**  
2 GB  
Blocked Extensions

Report form files can be attached to email by either i) dragging and dropping to *Drop Files Here* box, or ii) by clicking *Add Files...*

5. Once file(s) are attached, click **Send** to submit to OCPHO.