



CALL FOR NOMINATIONS

Chairperson of the Northwest Territories Health and Social Services Leadership Council

The Minister of the Department of Health and Social Services is issuing a Call for Nominations for qualified candidates to fill the position of Chairperson of the Northwest Territories Health and Social Services Leadership Council.

This is a time of challenge and opportunity for the health and social services system. Building on existing collaborative partnerships among the Department of Health and Social Services, Health and Social Services Authorities, Indigenous and community governments, and community organizations, there are opportunities to advance key initiatives to improve access to culturally safe and patient centered services and strengthen northern representation in the health and social services system workforce.

For the right candidate with strong leadership skills, solid northern experience, and enthusiasm, the position of Chairperson of the Leadership Council, provides an exceptional opportunity to shape the strategic direction and future of the health and social services system at a pivotal time in its evolution.

Background

The Northwest Territories Health and Social Services Authority (NTHSSA) has service locations in communities across the territory and a staff of more than 1,600 serving over 43,000 residents of the NWT and 5,900 residents of the Kitikmeot Region of Nunavut. It is designed to have a governance model that provides a voice for regional concerns and a territorial board of management that can use this regional knowledge to improve care and outcomes for clients throughout the Northwest Territories.

The Northwest Territories Health and Social Services Leadership Council is the Territorial board of management for the NTHSSA. The Leadership Council provides overall leadership (advice, recommendations, and direction) to the NTHSSA and helps facilitate the NTHSSA's mandate to:

- Deliver health services, social services, and health and wellness promotional activities within the NWT;

- Manage, control and operate each health and social service facility for which the NTHSSA is responsible; and
- Manage the financial, human, and other resources necessary to perform the NTHSSA's duties.

The Leadership Council is accountable to the Minister of Health and Social Services and provides advice to the Minister on strategic directions for particular health and social services, and programs related to those services.

The Leadership Council is made up of nine (9) members; a Chairperson, as appointed by the Minister, the chairperson of each Regional Wellness Council (6), the chairperson of the Tłıcho Community Services Agency; and the Deputy Minister of the Department of Health and Social Services (ex-officio and non-voting).

Leadership Role of Chairperson

The Chairperson ensures the overall effectiveness and accountability of the Leadership Council through consensus building and responsible decision making, and also acts as the principle interface between the Council and the Minister. The Chairperson ensures that the Authority's communications protocol addresses the needs of all stakeholders and is the spokesperson for the Leadership Council.

Responsibilities of Chairperson

The Chairperson works with the Regional Wellness Council chairs to represent the views and perspectives of residents and advise and provide input on health and social programs and services.

The Chairperson, working with the CEO of the NTHSSA:

- Acts as a liaison between the CEO and the Council;
- Ensures the CEO is aware of concerns and expectations of the Council, the Minister and other stakeholders;
- Participates in the Governance and Human Resources Committee led review of the CEO's performance, and ensures implementation of the talent management succession and development plans of the CEO; and
- Seeks to ensure that the CEO presents to the Council all information necessary to allow the Council to effectively discharge its responsibilities

The Chairperson calls and conducts regular and special meetings of the Leadership Council. The Chairperson determines the agenda with input from the Members, the CEO or any other sources, as the Chairperson may consider appropriate. It is the responsibility of the Chairperson to preside at all meetings of the Leadership Council.

The Chairperson also:

- Signs documents as authorized by the Council and performs other duties as the Leadership Council and Minister may direct; and carries out his or her functions as required by the [Hospital Insurance and Health and Social Services Administration Act](#).
- Takes all necessary steps to see that the Officers and Members of the Leadership Council perform their respective duties;
- Has the leadership skills required for effective corporate governance;
- Is experienced in strategic and financial management; and
- Understands the territorial and national contexts for the planning, organization and delivery of programs in respect of health services and social services;

As required by legislation, the person appointed as Chairperson of the Leadership Council must be:

- A Canadian citizen or permanent resident as defined by the *Immigration and Refugee Protection Act*;
- A resident of the NWT for at least 6 months immediately before appointment;
- At least 19 years of age;
- Knowledgeable regarding the purpose, roles and responsibilities of the Leadership Council and NTHSSA;
- Experienced with a proven track record for financial and strategic management and corporate governance;
- Knowledgeable regarding the NWT and Canadian contexts for the planning, organization and delivery of programs in respect of health and social services;
- Available for and committed to full participation as Chairperson;
- Committed to the highest ethical standards;
- Prepared to sign a statement of ethics and confidentiality related to their duties;
- Able to demonstrate they are not in a position of conflict with respect to their role as Chairperson;
- Clear that their ultimate accountability is to the Minister of Health and Social Services;
- Willing to accept the obligations and constraints of being Chairperson of the Leadership Council which is part of one health and social services system; and
- A role model for healthy living.

There are factors that would make a person ineligible to be Chairperson of the Leadership Council, including:

- If they or their spouse work for or provide services for the health and social services system; or

- If they or their spouse are an employee, financial advisor or official of an organization that represents employees or other persons in the health and social services system; or
- If they are a physician, dentist or other health professional with privileges at a health or social services facility; or
- If they are an auditor or solicitor (lawyer) for NTHSSA, Hay River HSSA or Tłı̄chǫ Community Services Agency; or
- If they are a Member of the Legislative Assembly or a Member of the Parliament of Canada; or
- If they are a justice of the peace, a territorial judge, a justice of NWT Supreme Court; or
- If they have a direct or indirect conflict of interest with the Leadership Council or the NTHSSA;
- If they have held the office of Chairperson of the Leadership Council for 6 consecutive years, or
- If they have, within the last three years, been convicted of an offence under the *Criminal Code* and were sentenced to a term of imprisonment.

Remuneration and Benefits

Honoraria and per diem rates are provided to support this position.

Support services for the Chairperson position are provided through the NTHSSA.

The nomination must be made on the nomination form and must include two (2) letters of support from residents, local governments, or organizations in the Northwest Territories.

I have attached nomination forms for your information and convenience. I encourage you to share this information and welcome qualified and eligible nominees to serve as the Chairperson of the Northwest Territories Health and Social Services Leadership Council.

Please send all completed nomination forms and support documents to:

Minister of Health and Social Services
 c/o Deputy Minister
 Department of Health and Social Services
 Box 1320
 7th floor, Tatsaotı̄ne Building
 5015-49th Street
 Yellowknife NT X1A 2L9

Or fax to: 867-873-0266

Or email to: rwcnominations@gov.nt.ca

The deadline to submit nominations is **June 24, 2022**. Only complete nomination packages can be considered. I look forward to hearing from you soon.